

Quality Improvement Decision Support Specialist (QIDSS)

1 Full-Time position available

The **Sunset Country Family Health Team (SCFHT)**, is expanding our **Quality Improvement Decision Support Specialist (QIDSS)** department.

The SCFHT is seeking a collaborative, analytical, and forward-thinking **Quality Improvement Decision Support Specialist (QIDSS)** to support quality improvement initiatives across primary care programs and partner organizations. In this role, you will help advance **Quality Improvement and Data Support (QIDS)** initiatives by improving data quality, enhancing information flow, supporting performance measurement, and developing meaningful analytical tools and reports that drive informed decision-making.

Duties and responsibilities

- Lead and support quality improvement and decision-support initiatives
- Develop queries, dashboards, reports, and analytical products
- Improve data quality, integrity, and standardization across programs
- Support interdisciplinary teams in using data for performance improvement
- Assist with ministry and organizational reporting requirements
- Collaborate with healthcare teams, leadership, and provincial partners
- Facilitate committees, training, and knowledge-sharing opportunities
- Support Electronic Medical Records (EMR) optimization and data extraction processes

Qualifications

Education & Experience

- Post-secondary degree in Business Administration, Statistics, Health Sciences, Information Management, or a related field (or equivalent experience)

Skills & Knowledge

- Strong knowledge of healthcare data quality and clinical information management
- Experience with quality improvement and performance measurement in healthcare
- Excellent communication, presentation, and relationship-building skills
- Strong analytical, organizational, and project management abilities
- Ability to work independently and manage multiple priorities

Technical Expertise

- Experience working with EMR/EHR systems used in Ontario
- Proficiency in SQL or similar data extraction/programming languages
- Experience with reporting tools such as SSRS, SSIS, SSAS, or Crystal Reports is considered an asset
- Knowledge of PHIPA and health information privacy requirements

Benefits and Work Schedule: We offer a competitive compensation package, including:

- Annual Salary \$82,238
- Full-time equivalence is 1,664 hours per year (32 hours per week)
- Group Benefits & HOOPP pension
- Starting at 20 vacation days per year; 3 personal days per year

Those interested in this exciting and challenging career with the **SCFHT** are invited to forward a cover letter with a detailed resume, including references, by email to:

The deadline for applications is **June 8, 2026, at 9 am CST**

Hiring Committee at sevenden@scfht.ca

We thank all applicants for their interest. However, only those candidates being granted an interview will be contacted.